

**APPENDIX A – CCMA Membership Policy**  
**CCMA New General Operating By-law No.1**  
**Section 6.0 – Members**

By-Law #6		MEMBERS
6.01	Membership	<p>Subject to the articles, there shall be two classes of members in the Corporation, namely, Class A members and Class B members. The board of the Corporation may, by resolution, approve the admission of the members of the Corporation. Members may also be admitted in such other manner as may be prescribed by the board by resolution. The following conditions of membership shall apply:</p> <p><u>Class A Members</u></p> <ol style="list-style-type: none"> <li>1. Class A voting membership shall be available to persons who have applied and have been accepted for Class A voting membership in the Corporation.</li> <li>2. The term of membership of a Class A voting member shall be annual, subject to renewal in accordance with the policies of the Corporation.</li> <li>3. As set out in the articles, each Class A voting member is entitled to receive notice of, attend and vote at all meetings of members and each such Class A voting member shall be entitled to one (1) vote at such meetings.</li> </ol> <p><u>Class B Members</u></p> <ol style="list-style-type: none"> <li>1. Class B non-voting membership shall be available to persons who have applied and have been accepted for Class B non-voting membership in the Corporation.</li> <li>2. The term of membership of a Class B non-voting member shall be annual, subject to renewal in accordance with the policies of the Corporation.</li> <li>3. Subject to the Act and the articles, a Class B non-voting member shall not be entitled to receive notice of, attend or vote at meetings of the members of the Corporation.</li> </ol> <p>Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendments to this section of the by-laws if those amendments affect membership rights and/or conditions described in paragraphs 197(1)(e), (h), (l) or (m).</p>
6.02	Membership Transferability	<p>A membership may only be transferred to the Corporation. Pursuant to Section 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to add, change or delete this section of the by-laws.</p>
6.03	Termination of Membership	<p>A membership in the Corporation is terminated when:</p> <ol style="list-style-type: none"> <li>1. the member dies, or, in the case of a member that is a corporation, the corporation is dissolved;</li> <li>2. a member fails to maintain any qualifications for membership;</li> <li>3. the member resigns by delivering a written resignation to the Chair of the board of the Corporation in which case such resignation shall be effective on the date specified in the resignation;</li> <li>4. the member is expelled in accordance with any discipline of</li> </ol>

		<p>members section or is otherwise terminated in accordance with the articles or by-laws;</p> <ol style="list-style-type: none"> <li>5. the member's term of membership expires; or</li> <li>6. the Corporation is liquidated or dissolved under the Act.</li> </ol>
6.04	Effect of Termination of Membership	<p>Subject to the articles, upon any termination of membership, the rights of the member, including any rights in the property of the Corporation, automatically cease to exist. Such members will not be reimbursed for any fees paid.</p>
6.05	Discipline of Members	<p>The board shall have authority to suspend or expel any member from the Corporation for any one or more of the following grounds:</p> <ol style="list-style-type: none"> <li>1. violating any provision of the articles, by-laws, or written policies of the Corporation;</li> <li>2. carrying out any conduct which may be detrimental to the Corporation as determined by the board in its sole discretion;</li> <li>3. for any other reason that the board in its sole and absolute discretion considers to be reasonable, having regard to the purpose of the Corporation.</li> </ol> <p>In the event that the board determines that a member should be expelled or suspended from membership in the Corporation, the President, or such other officer as may be designated by the board, shall provide twenty (20) days' notice of suspension or expulsion to the member and shall provide reasons for the proposed suspension or expulsion. The member may make written submissions to the President, or such other officer as may be designated by the board, in response to the notice received within such twenty (20) day period. In the event that no written submissions are received by the President, the President, or such other officer as may be designated by the board, may proceed to notify the member that the member is suspended or expelled from membership in the Corporation. If written submissions are received in accordance with this section, the board will consider such submissions in arriving at a final decision and shall notify the member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The board's decision shall be final and binding on the member, without any further right of appeal.</p>